

COUNTY: Clallam

Grant No: SEANWS-2023-CLCoCD-00012

PROJECT TITLE: Clallam County MRC Operations and Projects TASK NUMBER: 1-MRC Operations

T1.7

Annual Workplan

PERIOD COVERED: October 1, 2025 – September 30, 2026

DATE SUBMITTED: January 9, 2026

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Clallam County Marine Resources Committee Annual Work Plan: Oct 2025 – Sep 2026

Project		October	November	December	January	February	March	April	May	June	July	August	September
MRC Admin	Members	Annual work plan review. Quarterly volunteer hours (Jul, Aug, Sep) due by Oct 7. Attend monthly meeting.		Annual work plan review. Attend monthly meeting.	Quarterly volunteer hours (Oct, Nov, Dec) due by Jan 7. Attend monthly meeting.	Attend monthly meeting.	Attend monthly meeting.	Develop and plan projects. Quarterly volunteer hours (Jan, Feb, Mar) due by April 7. Attend monthly meeting.	MRC annual presentation to the BOCC. Attend monthly meeting.	Attend monthly meeting.	Quarterly volunteer hours (Apr, May, Jun) due by July 7. Attend monthly meeting.	Attend monthly meeting.	Attend monthly meeting.
	Members - Advisory	Track and respond to planning and development proposals, collaborate with County officials.	Review / comment on County comprehensive plan update. Track and respond to planning and development proposals, collaborate with County officials.	Review / comment on County comprehensive plan update. Track and respond to planning and development proposals, collaborate with County officials.	Review / comment on County comprehensive plan update. Track and respond to planning and development proposals, collaborate with County officials.	Track and respond to planning and development proposals, collaborate with County officials.	Track and respond to planning and development proposals, collaborate with County officials.	Track and respond to planning and development proposals, collaborate with County officials.	Track and respond to planning and development proposals, collaborate with County officials.	Track and respond to planning and development proposals, collaborate with County officials.	Track and respond to planning and development proposals, collaborate with County officials.	Track and respond to planning and development proposals, collaborate with County officials.	Track and respond to planning and development proposals, collaborate with County officials.
	Staff	Work on annual work plan (due Jan), website updates, and annual report (due Apr). Quarterly reports (Progress report, Matching funds/volunteer time tracking, report of agendas/minutes) due October 15. NWSC monthly report due. Monthly Clallam MRC meeting.	NWSC monthly report due. Monthly Clallam MRC meeting. Update website monthly. Work on annual report (due Apr).	Finalize annual work plan (due Jan). NWSC monthly report due. Monthly Clallam MRC meeting. Update website monthly. Work on annual report (due Apr).	Annual work plan due January 9. Quarterly reports (Progress report, Matching funds/volunteer time tracking, report of agendas/minutes) due January 15. NWSC monthly report due. Monthly Clallam MRC meeting. Update website monthly. Work on annual report (due Apr). Additional staff training with NWSC.	NWSC monthly report due. Monthly Clallam MRC meeting. Update website monthly. Work on annual report (due Apr). Additional staff training with NWSC.	Finalize annual report (due Apr). NWSC monthly report due. Monthly Clallam MRC meeting. Update website monthly.	Annual report due April 15. Quarterly reports (Progress report, Matching funds/volunteer time tracking, report of agendas/minutes) due April 15. Complete any new member or MRC member reappointment paperwork. NWSC monthly report due. Monthly Clallam MRC meeting.	NWSC monthly report due. Monthly Clallam MRC meeting. Update website monthly.	MRC project presentation to the Northwest Straits Commission. NWSC monthly report due. Monthly Clallam MRC meeting. Update website monthly.	Quarterly reports (Progress report, Matching funds/volunteer time tracking, report of agendas/minutes) due July 15. NWSC monthly report due. Monthly Clallam MRC meeting. Update website monthly.	NWSC monthly report due. Monthly Clallam MRC meeting. Update website monthly.	Closeout report due September 30. NWSC monthly report due. Monthly Clallam MRC meeting. Update website monthly.

	All - Regional Meetings, Trainings, Conferences		Northwest Straits Initiative Conference.	MRC lead staff meeting (potential).	Strait ERN LIO quarterly meeting.	NWSC/MRC staff meeting (potential).		Strait ERN LIO quarterly meeting.			Strait ERN LIO quarterly meeting.		NWSC/MRC staff meeting (potential).
	All - Outreach & Education	Plan for festivals, review educational exhibits. Potentially produce and order new outreach materials.											Host an educational table at Dungeness River Festival and Forever Streamfest if event dates and logistics permit.
	Forage Fish Monitoring	Sampling/monitoring at Cline Spit, Ediz Hook, Elwha East and Elwha West. Enter data into IFORM.	Sampling/monitoring at Cline Spit, Ediz Hook, Elwha East and Elwha West. Enter data into IFORM.	Sampling/monitoring at Cline Spit, Ediz Hook, Elwha East and Elwha West. Enter data into IFORM.	QAPP addendum due January 30. Sampling/monitoring at Cline Spit, Ediz Hook, Elwha East and Elwha West. Enter data into IFORM.	Sampling/monitoring at Cline Spit, Ediz Hook, Elwha East and Elwha West. Enter data into IFORM.	Sampling/monitoring at Cline Spit, Ediz Hook, Elwha East and Elwha West. Enter data into IFORM.	Sampling/monitoring at Cline Spit, Ediz Hook, Elwha East and Elwha West. Enter data into IFORM.	Sampling/monitoring at Cline Spit, Ediz Hook, Elwha East and Elwha West. Enter data into IFORM.	Sampling/monitoring at Cline Spit, Ediz Hook, Elwha East and Elwha West. Enter data into IFORM.	Sampling/monitoring at Cline Spit, Ediz Hook, Elwha East and Elwha West. Enter data into IFORM.	Sampling/monitoring at Cline Spit, Ediz Hook, Elwha East and Elwha West. Enter data into IFORM.	Summary report due September 30. Sampling/monitoring at Cline Spit, Ediz Hook, Elwha East and Elwha West. Enter data into IFORM.
	Bull Kelp Monitoring				NWSC kelp kayak end-of-season meeting. Engage with volunteers to prepare background checks as needed.			QAPP addendum due April 30.	Check all gear to prepare for monitoring. Engage with volunteers and schedule monitoring dates.	Attend Olympic Peninsula practice session. Monitor kelp beds and input data.	Monitor kelp beds and input data.	Monitor kelp beds and input data.	Summary report due September 30.
	Pigeon Guillemot: Monitoring of Breeding Colonies							QAPP addendum due April 30.	Train volunteers and assign monitoring sites.	Weekly monitoring.	Summary and training materials due. Weekly monitoring	Weekly monitoring.	Summary report due September 30. Weekly monitoring as presence dictates.
	West Elwha Beach Stewardship	Twice per month filling of doggie waste bags. Survey available to beach users through QR code.	Twice per month filling of doggie waste bags. Survey available to beach users through QR code.	Twice per month filling of doggie waste bags. Survey available to beach users through QR code.	Twice per month filling of doggie waste bags. Survey available to beach users through QR code.	Twice per month filling of doggie waste bags. Survey available to beach users through QR code.	Twice per month filling of doggie waste bags. Survey available to beach users through QR code.	Twice per month filling of doggie waste bags. Survey available to beach users through QR code.	Twice per month filling of doggie waste bags. Survey available to beach users through QR code.	Twice per month filling of doggie waste bags. Survey available to beach users through QR code.	Twice per month filling of doggie waste bags. Survey available to beach users through QR code.	Twice per month filling of doggie waste bags. Survey available to beach users through QR code.	Twice per month filling of doggie waste bags. Survey available to beach users through QR code.
	Olympia Oyster Restoration							QAPP addendum and contract due May 29.			Survey site.	Survey site.	Summary report due September 30.
	Pinto Abalone	Survey dives.		2025 Pinto abalone final report and copy of 2025 survey data due December 31.			Contract and QAPP addendum due April 15.	Possible survey dives.	Possible survey dives.	Possible survey dives.	Possible survey dives.	Possible survey dives (most likely dates).	Possible survey dives (most likely dates) - survey dives may happen later in 2026, pending schedules.
	HAZWOPER / Oiled Wildlife Education Training			2025 project final report due December 31.		Possible HAZWOPER / oiled wildlife training.2026 training plan, training contract and recruitment materials due April 15.							